

Request for Records Disposition Authority

Records Schedule Number **DAA-0021-2020-0002**

Schedule Status **Approved**

Agency or Establishment **District Courts of the United States**

Record Group / Scheduling Group **Records of District Courts of the United States**

Records Schedule applies to **Agency-wide**

Schedule Subject **Appointment of process agents by surety companies**

Internal agency concurrences will be provided **No**

Background Information **This schedule applies to record group 021.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0021-2020-0002

Sequence Number

1	Appointment of process agents by surety companies Disposition Authority Number: DAA-0021-2020-0002-0001
---	--

Records Schedule Items

Sequence Number	
1	<p data-bbox="345 380 1089 411">Appointment of process agents by surety companies</p> <p data-bbox="345 432 1154 464">Disposition Authority Number DAA-0021-2020-0002-0001</p> <p data-bbox="345 506 919 537">Final Disposition Temporary</p> <p data-bbox="345 558 850 590">Item Status Active</p> <p data-bbox="345 611 818 642">Is this item media neutral? Yes</p> <p data-bbox="345 663 818 789">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="345 810 805 894">Do any of the records covered by this item exist as structured electronic data? No</p> <p data-bbox="345 915 1154 978">GRS or Superseded Authority Citation DAA-0021-2019-0003-0023</p> <p data-bbox="345 1020 659 1052">Disposition Instruction</p> <p data-bbox="345 1073 1520 1304">Retention Period Destroy 7 years after the resident agent is terminated by reason of resignation, death, disability, removal, or other cause, or 15 years after the power of attorney is filed when the filer does not object to the destruction within 30 days of written notice being sent to the filer, whichever occurs first.</p> <p data-bbox="345 1346 659 1377">Additional Information</p> <p data-bbox="345 1398 951 1430">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/22/2020	Certify	Omar Herran	Judiciary Records Officer	DPS - CSO
10/23/2020	Return for Revision	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
10/23/2020	Submit For Certification	Kelly McCall	Management Analyst	Court Services Office - National Programs Branch
11/06/2020	Certify	Omar Herran	Judiciary Records Officer	DPS - CSO
11/17/2021	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
11/19/2021	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
11/19/2021	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
11/22/2021	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist